



**Community College of Aurora
Personnel Office**
16000 E. CentreTech Parkway
Aurora, Colorado 80011
303-361-7390

Student Hourly Appointment*

(Must be currently enrolled and regularly attending. Is not subject to Public Employees Retirement Association an Medicare Deductions)

* Job description required for processing.

Name _____ S# _____
Last First Initial

is hereby offered a **PART-TIME STUDENT TEMPORARY HOURLY APPOINTMENT** with the Community College of Aurora for the period beginning _____ through _____ at a salary rate of \$ _____ per hour. Expected total number of hours: _____

The COLLEGE and APPOINTEE mutually agree (see job description below):

1. That this APPOINTMENT may be terminated with or without cause by either party at anytime. Further, this appointment is subject to the laws of the State of Colorado, the State Fiscal Rules, and College Policies as they now exist or as they may later be amended.
2. This APPOINTMENT cannot extend beyond June 30 of the present fiscal year.

I hereby accept employment with the Community College of Aurora subject to the terms and conditions stated above.

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|------|---------------------------|------|---|
| Date | Appointee's Signature | Date | Department Vice President |
| Date | Supervisor | Date | Director of Human Resources |
| Date | Cost Center Administrator | Date | Vice President of Administrative Services |

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JOB DESCRIPTION