



TECHNOLOGY FOR BUSINESS OPERATIONS, A.A.S.

COURSES THAT FULFILL GENERAL EDUCATION REQUIREMENTS

CONTENT AREA	COURSE NUMBER AND COURSE TITLE	CREDITS
ENGLISH & COMMUNICATION	ENG 1021: ENGLISH COMPOSITION I (REQUIRED) ENG 1022: ENGLISH COMPOSITION II (REQUIRED)	6
ENGLISH & COMMUNICATION	COM 1150: PUBLIC SPEAKING (REQUIRED) OR COM 1250: INTERPERSONAL COMMUNICATIONS (REQUIRED)	3
MATHEMATICS	MAT 1240: MATH FOR LIBERAL ARTS (REQUIRED) OR MAT 1340: COLLEGE ALGEBRA (REQUIRED)	4
SOCIAL SCIENCES	ECO 2001: PRINCIPLES OF MACROECONOMICS (REQUIRED)	3
GENERAL EDUCATION CREDITS		16

ADDITIONAL REQUIRED COURSES FOR TECHNOLOGY FOR BUSINESS OPERATIONS, A.A.S.

CONTENT AREA	COURSE NUMBER AND COURSE TITLE	CREDITS
BUSINESS	BUS 1015: INTRODUCTION TO BUSINESS (REQUIRED)	3
BUSINESS	BUS 2016: LEGAL ENVIRONMENT OF BUSINESS (REQUIRED)	3
BUSINESS	BUS 2017: BUSINESS COMMUNICATION AND REPORT WRITING (REQUIRED)	3
COMPUTER INFORMATION SYSTEMS	CIS 1015: INTRODUCTION TO COMPUTER INFORMATION SYSTEMS (REQUIRED)	3
COMPUTER INFORMATION SYSTEMS	CIS 1018: INTRODUCTION TO PC APPLICATIONS (REQUIRED)	3
COMPUTER INFORMATION SYSTEMS	CIS 1028: INTRODUCTINO TO OPERATING SYSTEMS (REQUIRED)	3
COMPUTER INFORMATION SYSTEMS	CIS 1035: COMPLETE WORD PROCESSING (ONLINE ONLY) (REQUIRED)	3
COMPUTER INFORMATION SYSTEMS	CIS 1045: COMPLETE PC DATABASE (ONLINE ONLY) (REQUIRED)	3
COMPUTER INFORMATION SYSTEMS	CIS 1055: PC SPREADSHEET CONCEPTS (ONLINE ONLY) (REQUIRED)	3
COMPUTER INFORMATION SYSTEMS	CIS 2002: AUTOMATED PROJECT MANAGEMENT (REQUIRED)	3
COMPUTER INFORMATION SYSTEMS	CIS 2003: TECHNOLOGY FOR CAREER SUCCESS (ONLINE ONLY) (REQUIRED)	2
MULTIMEDIA & GRAPHIC DESIGN	MGD 1013: ADOBE INDESIGN (FALL ONLY) (REQUIRED)	3
ADDITIONAL REQUIRED PROGRAM CREDITS		35

ELECTIVE COURSES

COURSE NUMBER AND COURSE TITLE	TOTAL CREDITS	
BUS 2026: BUSINESS STATISTICS CWB 1010: COMPLETE WEB AUTHORIZING MAR 2016: PRINCIPLES OF MARKETING (ONLINE ONLY) MGD 1012: ADOBE ILLUSTRATOR I CIS 1065: COMPLETE PRESENTATION GRAPHICS (POWER POINT) (ONLINE ONLY)	9	
TOTAL CREDIT HOURS		60



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Recommended order of courses¹

(The department recommends taking the courses in this order to complete the degree.)

FOR COURSES THAT ARE NOT REQUIRED: If you cannot register for the course on this map or want to take one that is not listed, please talk to your pathway advisor.)

SEMESTER 1	CREDITS
ENG 1021: English Composition I (REQUIRED)	3
MAT 1240: Math For Liberal Arts OR MAT 1340: College Algebra (REQUIRED)	4
CIS 1015: Introduction to Computer Information Systems (REQUIRED)	3
CIS 1018: Introduction to PC Applications (REQUIRED)	3
CIS 1028: Operating System: Using Windows, OSX, Linux (REQUIRED)	3
SEMESTER CREDITS	16
SEMESTER 2	CREDITS
ENG 1022: English Composition II (REQUIRED)	3
CIS 2002: Automated Project Management (REQUIRED)	3
CIS 1045: Complete PC Database (ONLINE ONLY) (REQUIRED)	3
BUS 1015: Introduction to Business (REQUIRED)	3
CIS 1035: Complete Word Processing (ONLINE ONLY) (REQUIRED)	3
SEMESTER CREDITS	15
SEMESTER 3	CREDITS
CIS 1065: Complete Presentation Graphics Power Point (ONLINE ONLY) OR MAR 2016: Principles of Marketing (ONLINE ONLY) OR CWB 1010: Complete Web Authoring OR MGD 1011: Adobe Photoshop I OR BUS 2026: Business Statistics OR ECO 2002 Principles of Microeconomics	3
MGD 1013: Adobe InDesign (FALL ONLY) (REQUIRED)	3
CIS 1065: Complete Presentation Graphics Power Point (ONLINE ONLY) OR MAR 2016: Principles of Marketing (ONLINE ONLY) OR CWB 1010: Complete Web Authoring OR MGD 1012: Adobe Illustrator I OR BUS 2026: Business Statistics OR ECO 2002 Principles of Microeconomics	3
ECO 2001: Principles of Macroeconomics (REQUIRED)	3
BUS 2017: Business Communication and Report Writing (REQUIRED)	3
SEMESTER CREDITS	15
SEMESTER 4	CREDITS
CIS 2003: Technology for Career Success (ONLINE ONLY) (REQUIRED)	2
CIS 1055: PC Spreadsheet Concepts (ONLINE ONLY) (REQUIRED)	3
BUS 2016: Legal Environment of Business (REQUIRED)	3
CIS 1065: Complete Presentation Graphics Power Point (ONLINE ONLY) OR MAR 2016: Principles of Marketing (ONLINE ONLY) OR CWB 1010: Complete Web Authoring OR MGD 1012: Adobe Illustrator I OR BUS 2026: Business Statistics OR ECO 2002 Principles of Microeconomics	3
COM 1015: Public Speaking OR COM 1250: Interpersonal Communications (REQUIRED)	3
SEMESTER CREDITS	14

¹ Placement into courses is dependent on test scores or credit for prior learning. See a Pathways Advisor for details. Plans that include ESL, CCR, and AAA courses will increase the total number of hours to completion.